

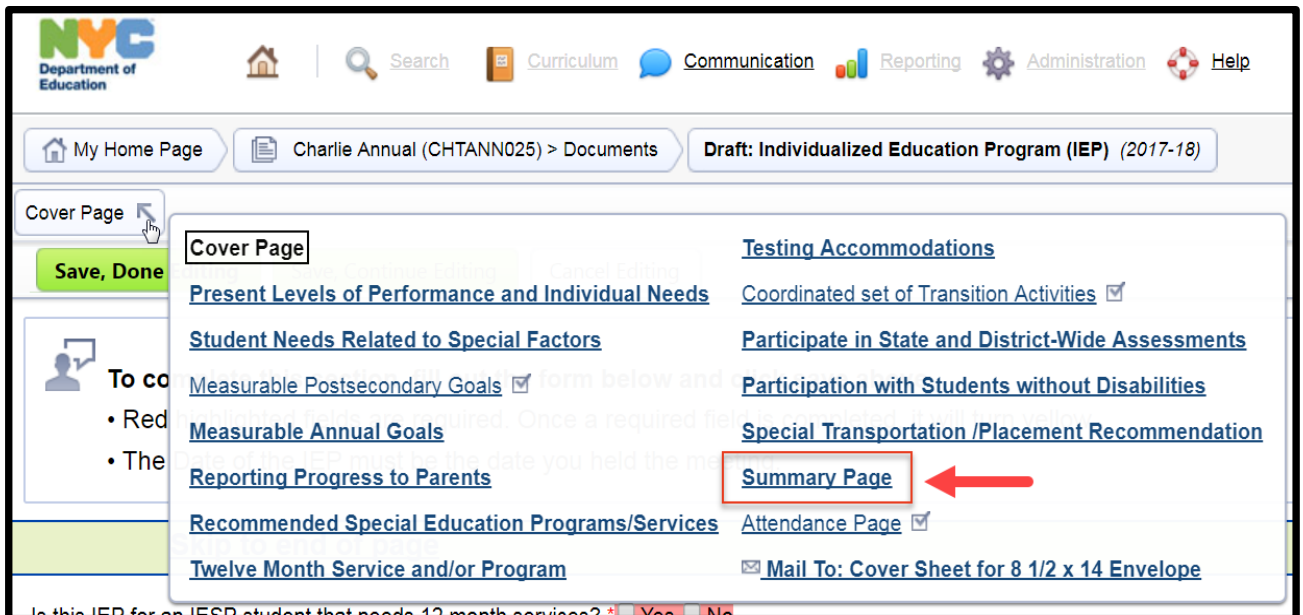
# Entering Promotion Criteria (2017)



THE SESIS TEAM | Ensuring all students have access. Together we can!

## How do I enter promotion criteria on the Summary Page of the IEP in SESIS?

1] Navigate to the **Summary Page** of the draft IEP.



- If a student is to be held to **Standard Promotion Criteria**, select **Standard** for both *Current Year* and *Next Year*.
- If a student is to be held to **Modified Promotion Criteria**, select **Modified** for *Current Year*.

PROMOTION CRITERIA	
<b>CURRENT YEAR</b>	
<input type="checkbox"/> Standard	<input type="checkbox"/> Modified
<b>NEXT YEAR</b>	
<input type="checkbox"/> Standard	<input type="checkbox"/> Modified

If selecting Modified Promotion Criteria, continue with the following steps...

# Entering Promotion Criteria (2017)

THE SESIS TEAM | Ensuring all students have access. Together we can!

- 2 After selecting **Modified**, a dropdown menu will populate. Use the dropdown to select **Multiple Criteria NOT** Multiple Criteria and Modification of Achievement of Performance Standards.

The screenshot shows a form titled 'PROMOTION CRITERIA'. It has two rows, each with a 'Modified' checkbox and a dropdown menu. The first row has the 'Modified' checkbox checked. The dropdown menu is open, showing options: '(Select)', '(Select)', 'Multiple Criteria' (highlighted in blue), and 'Multiple Criteria and Modification of Achievement of Performance Standards'. A red arrow points from the 'Multiple Criteria' option in the dropdown to the text 'Multiple Criteria' in the row below.

- 3 A text box will appear. Here, a **statement of the rationale** for modified promotion criteria must be entered. Additionally, a statement that promotion is **based on meeting the appropriately rigorous skill-based literacy and math annual goals** must be written in this box.

The screenshot shows the same 'PROMOTION CRITERIA' form. The dropdown menu is now closed and shows 'Multiple Criteria'. A red arrow points from the dropdown to a text box on the right side of the form, which is outlined in red and contains a small pencil icon, indicating it is for entering a rationale.

**REMEMBER:** Evidence for Promotion Criteria must be found in the PLOP, Annual Goals, Recommended Programs and Services, including Supplementary Aids and Services, and Participation in State Assessments sections of the IEP:

PLOP	Measurable Annual Goals	Recommended Programs and Services	Participation in State Assessments
Evidence of a student's rate of progress and the effect of disability are described in the PLOP and provide the rationale for a student requiring modified promotion criteria.	Individualized, rigorous goals aligned to the NY Learning Standards; goals addressing the areas of need for literacy and math are used to determine promotion.  Progress reports must be completed for each goal along with support communication to parents around promotion in doubt.	Appropriate services are provided given the amount of support required for the student to meet his/her Annual Goals.  Supplementary Aids and Services include the interventions, multiple measures and instructional supports a student requires to meet his/her Annual Goals.	Promotion Criteria is only required for students who participate in Standard Assessment.